

North Cumberland Fire District

Meeting Minutes

July 16, 2008

Present: Absent:

Edward LeBlanc, Chairman John Aharonian

Robert Audette Joseph Baglini

Brian Campbell

Matthew Gannon

Paul Lindquist

Robert J. Murray

Others Present:

Rene Gendreau, Chief

Fay Dakake, Clerk

Martin Klara, Tax Collector

Daniel Hamel, Treasurer

Opening

The regular meeting of the North Cumberland Fire District (NCFD) was called to order at 7:01 p.m. on Wednesday, July 16, 2008, by Chairman Edward LeBlanc.

Motion was made by Mr. Lindquist, seconded by Mr. Audette, to elect Edward LeBlanc as Chairman of the Board of the North Cumberland

Fire District 2008/2009. All in favor. So voted.

A. Approval of Minutes

Motion was made by Mr. Lindquist, seconded by Mr. Audette, to accept the Clerk's Report of the June 17, 2008 special meeting as written. All in favor. So voted.

Motion was made by Mr. Gannon, seconded by Mr. Murray, to accept the Clerk's Report of the June 18, 2008 pre-meeting to the annual meeting as written. All in favor. So voted.

A draft copy of the June 18, 2008 annual meeting minutes was reviewed. No comments were made. These minutes will be voted on at the 2009 annual meeting.

B. Treasurer's Report

Treasurer Hamel submitted his report dated 16-July-08 which included:

- Financial Summary June 2008**
- Balance Sheet Prev Year Comparison as of June 30, 2008**
- Cash Flow Forecast Fiscal Year 2007-2008**
- Profit & Loss Budget vs. Actual July 2007 through June 2008**
- Profit & Loss Prev Year Comparison July 2007 through June 2008**
- Tax Collections June 30, 2008**

- **Profit & Loss June 2008**

Treasurer Hamel made a correction to account number 6030 stating \$6018.55 as the correct amount. He reported that with expenses in line and revenue down \$55,000. NCFD ended the year with a \$51,510. deficit. Treasurer Hamel apologized for the delay in submitting his reports to the board members. He attributed the delay to the June bank reconciliation that revealed a \$10,000. discrepancy in payroll. Paycheck will be notified. It was requested that the Treasurer's reports be available to board members the Monday morning prior to the monthly meeting.

Motion was made by Mr. Gannon, seconded by Lindquist, to accept the Treasurer's Report dated 16-July-08. All in favor. So voted.

C. Tax Collector's Report

Tax Collector Klara submitted his report dated July 2008. Three Hundred twelve (312) letters of collection on past due accounts were sent by attorney Michelle Baker on July 7, 2008. Tax bills will be mailed the last week of August with payments due October 1, 2008. A refund in the amount of \$618.30 to Linda Griffin, due to a billing error within the Billington Farms, account was noted.

Motion was made by Mr. Campbell, seconded by Mr. Murray, to accept the Tax Collector's Report dated July 2008 All in favor. So

voted.

D. Chief's Report

Chief Gendreau submitted his report entitled Monthly Report for June 2008 and expenses (three additional bills were distributed this evening)and highlighted the following:

- 112 calls in the month of June 2008, an increase of 24.5 % over June 2007 attributed to an increase of EMS calls and motor vehicle accidents**
- Lt. Mitchell missed 2 days of work for a line of duty foot injury incurred by a broken rope. All ground ladders were inspected for defective ropes.**
- Captain Delisle planted flowers at the Department memorial in honor of the 4th of July.**
- Department personnel assisted with Community School Field Day.**
- Station power washed**

For informational purposes, Chief Gendreau distributed House Bill 8190 (attached) relating to hydrant fees.

Thank you notes were received from the Chief of Police, John Desmarais for 2 separate incidents:

- 1. Acting Lieutenant Chris Baker and fire marshal Kyle Garon**

assisted in locating an elderly man who walked off from Bear Hill Village.

2. Participation in the dedication ceremony for the John H. Partington Public Safety Building held on June 1, 2008.

Motion was made by Mr. Lindquist, seconded by Mr. Audette, to accept the Chief's Monthly Report for June 2008 with expenses. All in favor. So voted.

E. Committee Reports

Financial Management, Budget, Taxes

Mr. Murray is currently working with Macro Bank and California First Bank for financing of the new truck somewhere between 4 ½ and 5 ½ %. He would like to see where the District stands with tax collections in the next week or so to determine an appropriate deposit amount. He would feel comfortable with somewhere between \$225,000. and \$250,000. He asked Chief Gendreau to request from Pierce an extension of the quoted price beyond July 25, 2008.

Apparatus/Buildings/Grounds

In the absence of John Aharonian, apparatus was not discussed.

Personnel, Labor Relations

As Chairman of the Personnel Committee, Mr. Lindquist will call a meeting of the Personnel Committee along with the Union and the Chief to discuss and possibly establish a policy for a leave transfer

program.

Negotiations

To be discussed in Executive Session.

Labor Management

Mr. Gannon noted a meeting of the Labor Management Committee will be held in September.

F. Old Business

NCFD tax entity and filing requirements

Mr. Murray reported he spoke to Rick Alger and NCFD, as a municipality, does not need to file a tax return.

G. New Business

Septic System/Property Lines

Mr. Johnson, who was in attendance, submitted to the board documentation outlining his issues and a possible solution regarding the recent installation of the septic system and the disputed property lines. The documentation was reviewed and discussed.

Motion was made by Mr. Audette, seconded by Mr. Murray, to compensate Mr. Johnson for damages and the cost of a new fence for which he shall install within 6 months in the amount of \$1,900. All in favor, except for Mr. Gannon, who opposed. So voted.

It was decided that a signed legal agreement between the District and Mr. Johnson would be drawn up in regards to this matter. The District feels they have some recourse with Mr. Ray, the septic system installer, who removed the trees.

New Hire Eligibility List Oral Interviews

Chief Gendreau distributed an Applicant List of those who had taken the 2008 firefighter test. He requested a cut off point for those eligible to be hired. Mr. Lindquist offered to discuss a cut off with the Personnel Committee at their next meeting and report back to the Chief.

Vehicle financing and equipment options

As discussed under financial management, budget and taxes.

Fire Chief Qualifications

Chief Gendreau will confer with recently hired Chiefs in town and well as in North Attleboro.

H. Public Comment

Janice Rigano approached the board requesting a payment plan to pay her overdue taxes. She has been out of work for the last 6 months due to a back injury. Ms. Rigano's request was granted and he was instructed to see the Tax Collector to complete the necessary paperwork.

Ron Froment approached the board requesting that he be allowed to pay his past due taxes but not the legal fees incurred with the mailing of a collection letter by attorney Baker. Chairman LeBlanc explained that the fees were that of attorney Baker and that the District is unable to cover those expenses for him. A payment plan was offered to Mr. Froment for the total amount due but his request of a waiver for legal fees was denied.

Executive Session per RIGL 42-46-5 (1), 42-46-5 (2)

Motion was made by Mr. Campbell, seconded by Audette and unanimously carried to enter into Executive Session in accordance with RIGL 42- 46-5 (2) at 7:57 p.m.

Return to Public Meeting

Adjournment

Motion was made by Mr. Murray, seconded by Mr. Audette and unanimously carried to adjourn the public meeting at 8:22 p.m.

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| Minutes | submitted | by: Fay | Dakake, |
| Clerk | _____ | | |
| Approved | by: Edward | LeBlanc, | |
| Chairman | _____ | | |